

DEPARTMENT OF TRANSPORTATION
JOB OPPORTUNITY

Transportation Planning Director - Bureau of Policy and Planning

[Please follow the specific APPLICATION FILING INSTRUCTIONS at the end of this posting](#)

Open To: The Public
Location: DOT Administration Building, 2800 Berlin Tpke, Newington, CT
Job Posting No: 112077
Hours: 40 Hours per week
Salary: MP-71- \$109,846 to \$169,770 annual
Closing Date: October 16, 2015

Exceptional career opportunity for experienced transportation professional: The Connecticut Department of Transportation has a Transportation Planning Director opportunity in the Bureau of Policy & Planning. This is a new position created to help build the Department's capacity to deliver an unprecedented \$100 billion transportation investment program known as Let's Go CT. The Bureau of Planning played a pivotal role in developing this strategic plan and now must help guide the process of delivering a greatly expanded program of capital investments and new services. The new director position will oversee two offices that will perform essential functions in the program delivery process. The position will report to the Chief of Planning.

Major responsibilities: The Connecticut Department of Transportation (CTDOT) is seeking to fill one Transportation Planning Director positions in the Bureau of Policy and Planning. CTDOT is looking for an experienced transportation professional who is an effective manager. The Director will provide direction and leadership for two critically important offices in the Bureau of Planning: the Office of Environmental Planning, and the Office of Intermodal and Strategic Planning. It is essential that candidates have knowledge of both these areas and a high level of expertise in at least one of the two.

Office of Environmental Planning: This office is composed of 20+ environmental and archaeological professionals with specialized skills and experience. They are responsible for environmental and archeological studies, securing environmental permits for projects, and ensuring that contractors comply with permit requirements during construction. They serve as a liaison with state and federal regulatory agencies regarding environmental issues and the State Historic Preservation Office regarding cultural resources. The office will play a critical role in delivering the Department's expanded capital program.

Office of Strategic & Intermodal Planning: This office is composed of 20+ planning professionals who conduct and manage various planning and feasibility studies, freight planning, bicycle & pedestrian planning, sustainable transportation, transit oriented development planning, major traffic generator trip estimating, and performance monitoring. The office is also responsible for preparing the strategic transportation plan that establishes the long-term goals and direction for CTDOT. As recently proposed in the Governor's Let's Go CT initiative, the strategy will guide a \$100 billion dollar investment in CT's transportation system over the next 30 years.

Description of the Duties: The Planning Director will oversee the two offices and provide direction to the Assistant Director and staff in each office. It is critically important that the Environmental and Strategic planning offices be able to help the Department plan and deliver the greatly expanded program of capital projects and services proposed in the Governor's \$100 billion Let's Go CT initiative. Strategic planning and performance management will play a much greater role in the Department's future, and the bureau must develop the staff and technical abilities to meet this challenge. The need to deliver more projects in shorter timeframes will place large demands on the environmental planning, permitting, and compliance workgroups, and the bureau must find new processes and additional staff resources to meet the challenge. The new Director will be expected to help both the strategic planning and environmental planning offices develop the staff and other resources needed to succeed.

An important part of the Director's duties will be to develop a diverse staff with the mix of skills and experience needed to meet the challenges of an expanding Department mission and program, and foster a culture that encourages collaboration, creativity, and continuous improvement. The Director is responsible for evaluating staff resource needs, establishing staff development programs to address those needs, and establishing cross-training and career development programs to provide opportunities for career advancement.

MINIMUM QUALIFICATIONS - REQUIRED KNOWLEDGE, SKILL AND ABILITY: Considerable knowledge of and ability to apply management principles and techniques; considerable knowledge of relevant State and Federal laws, statutes, and regulations; considerable knowledge of the techniques of professional management as applied to transportation planning and related activities; considerable knowledge of State and Federal transportation funding programs; considerable knowledge of contemporary techniques, concepts, and procedures employed in the field of transportation planning; considerable interpersonal skills; considerable oral and written communication skills.

EXPERIENCE AND TRAINING: **General Experience:** Ten (10) years of professional experience in transportation, urban, regional, or environmental planning or engineering project management. **Special Experience:** Two (2) years of the General Experience must have been in a managerial capacity in transportation, urban, regional, or environmental planning or engineering project management.

NOTES: 1. Managerial capacity is defined as full time managerial responsibility for major programs. Position has supervisory responsibilities, but emphasis should be management activities: planning, organizing, directing and controlling resources of a major subdivision at an agency or organization. 2. For State employees, managerial capacity is interpreted at or above the level of Transportation Assistant Planning Director, Transportation Transit Manager, Transportation Division Chief, Transportation Assistant District Engineer, or Executive Director of State Traffic Commission.

The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules. [Refer to the DAS website for job specification.](#) The candidate pool from these interviews may be used to fill future Transportation Planning Director positions within 12 months.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and an application form CT-HR-12. State employees must also include copies of last two service ratings received. Your application must be received **by October 16, 2015.**

Submit your application to:
Ms. Ann Calafiore
Bureau of Policy and Planning
CT Department of Transportation
2800 Berlin Turnpike
Newington, CT 06131-7546
Phone: (860) 594-2002
Email: ann.calafiore@ct.gov
Fax: (860) 594-3377

Questions can be directed to:
Jackie Ouellette
Office of Human Resources
CT Department of Transportation
Phone: 860-594-3107

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.